

**Bylaws of Sons of The American Legion 4th District
attached to The American Legion, 4th District,
Department of Minnesota.**

ARTICLE I – EXECUTIVE COMMITTEE

Section 1. Between District meetings, the administrative power of the District shall be vested in the District Executive Committee, which shall consist of all elective District Officers, appointed Officers, the immediate Past District Commander, the District Membership Director, the Squadron Commanders or the designated representative of each Squadron within the District.

Section 2. The regular and special meetings of the District Executive Committee shall be held at such place and time as prescribed by the District Commander, which may be transacted such business as may properly be brought up for action.

Section 3. The District Commander shall have power to call a special meeting of the District Executive Committee at any time, upon giving at least fifteen (15) days written notice of the time, place and purpose of same to all District Officers and Squadrons of the 4th District.

Section 4. Upon the written petition presented to the District Commander by not less than five (5) members of the District Executive Committee or Squadrons, requesting a special meeting of the District Executive Committee shall be held within not less than fifteen (15) days and no more than thirty (30) days after receipt of said petition. Said call shall be in writing to all members of the District Executive Committee and all Squadrons of the 4th District, and shall state the time, place and purpose of said special meeting. In the event that the District Commander, after receipt of such request, fails to call said special meeting, then the District Adjutant shall call said special meeting.

Section 5. All meetings of the District Executive Committee shall be open.

Section 6. The District Executive Committee shall fill any District Officer vacancy occurring between the annual District meetings for the remainder of the unexpired term.

Section 7. Any District Officer may be removed for inefficiency by the District Executive Committee, a two-thirds vote of the said committee being necessary to effect such removal. A District Officer who absents himself for three or more consecutive District Executive Committee meetings can, on due investigation, by the District Executive Committee, be held to be sufficient proof of inefficiency, warranting such removal.

ARTICLE II – ELECTIONS OF OFFICERS

Section 1. At the District Convention the delegates present will elect officers. Any member in good standing may make a nomination for any elected office from the floor or by resolution of endorsement from any Squadron in the District.

Section 2. At the conclusion of nominations for each officer the District Commander will call for the

vote of those candidates for that office, or by direction of Robert Rules of Order Revised proclaim the office filled by acclamation. The Commander will call for the election of the Commander, Vice Commanders.

Section 2.1. The Commander shall appoint with the approval of the Executive Committee an Adjutant, Finance Officer, Sergeant-at-Arms, Chaplain, Historian and Judge Advocate.

Section 3. Any member in good standing of a Squadron within the *4th* District shall be eligible to hold office in this District.

Section 4. Those officers shall be declared elected who have by ballot received a majority of the votes of the delegates present at the annual meeting. The newly elected officer shall take office immediately after the close of the Detachment Convention and shall be installed by the proper authority.

Section 5. Any certified delegate holding a paid membership card for the current membership year from a certified Squadron of the *4th* District shall be considered a voting member.

ARTICLE III – DUTIES OF OFFICERS

Section 1. The Commander shall be the executive head of this District of the Sons of The American Legion, with full power to enforce the provisions of the Constitution and Bylaws and the policies and mandates of the National and Detachment of the Son of The American Legion and of the Executive Committee of the District. The incoming and outgoing Commander(s) will be an automatic delegate(s) to the Detachment Convention.

Section 2. The First Vice Commander shall act as representative of the Commander on all matters referred to them by him, and shall, on his request, preside over the meetings. He shall perform such other duties as are usually incident to the office. The First Vice Commander shall be considered a delegate to the Detachment Convention.

Section 3. The Second Vice Commander shall likewise act as representative of the Commander, and he shall specifically be in charge of District activities. He shall perform such other duties as are usually incident to the office.

Section 4. The Adjutant shall be charged with the administrative duties required in carrying out the policies and mandates of the National and Detachment of the Sons of The American Legion and of the Executive Committee of this District.

Section 5. The Finance Officer shall be charged with the receiving and disbursing of the funds of the District and shall make reports upon the condition of the District treasury at all meetings. He shall perform such other duties as are usually incident to the office.

Section 6. The Sergeant-at-Arms shall be charged with the responsibility of preserving order at all District meetings and shall be given the custody of the District Colors. He shall perform such other duties as are usually incident to the office.

Section 7. The Chaplain shall perform such divine and nonsectarian service as may be necessary; adhering to such ceremonial rituals as may be prescribed.

Section 8. The Historian shall collect from year to year all records and data of value and interest to the Sons of The American Legion and The American Legion and shall compile during his term of office a complete history of the year's activities.

Section 9. The Membership Director shall be appointed by the District Commander. The Membership Director shall be responsible for coordinating and promoting all membership programs in the District and shall serve on the District Executive Committee.

Section 10. The Judge Advocate shall ensure that parliamentary procedures are followed at all District meetings, shall supply professional advice in the conduct of the District business or to procure proper counsel, shall be responsible for the orderly conduct of all disciplinary procedures. He shall serve as the Chairman of any committee concerning the District Constitution and Bylaws revisions. He shall be in charge of the annual audit of the District financial accounts.

Section 11. All officers of the Sons of The American Legion in the performance of their duties shall be governed by The American Legion at the appropriate level. All actions of the Sons of The American Legion at the District level, intermediate level, and at the Detachment level shall be subject to review and ratification at the appropriate level of The American Legion.

ARTICLE IV – ADVISORY COMMITTEE

Section 1. The Commander of the **4th** District, Department of Minnesota, The American Legion, shall appoint a committee of as many members as he shall deem necessary to advise the activities of the **4th** District, Sons of The American Legion. The Chairman of said committee will be known as the District SAL Advisor.

ARTICLE V – STANDING COMMITTEES

Section 1. Upon nomination of the District Commander, the Executive Committee shall annually appoint such standing committee as it shall deem advisable for the benefit of the membership of the District as a whole.

ARTICLE VI - FINANCE

Section 1. All funds of the Sons of The American Legion **4th** District will be in the custody and care of The American Legion, **4th** District Finance Officer.

Section 2. The Finance Officer shall report at the District Convention on the total available funds. A decision shall be made at the District Convention as to amount that the District may dispense to assist in the costs of attending the National convention by delegates of the **4th** District. That amount must be approved by a majority of delegates at the District Convention.

ARTICLE VII - QUORUM

Section 1. One Presiding District Officer and members present, shall constitute a quorum for the legal transaction of business at any meeting of the District.

ARTICLE IX – RULES OF ORDER

Section 1. The procedure at all District meetings shall be governed by Robert's Rules of Order, Newly Revised.

ARTICLE X - AMENDMENTS

Section 1. These Bylaws are adopted subject to the provisions of the National and Detachment Bylaws, of which this District is a subordinate member. Any amendment to the National or Detachment Bylaws which is in conflict with any provision hereof shall be regarded as automatically repealing or modifying the provisions of these Bylaws to the extent of such conflict.

Section 2. These Bylaws may be amended at any regular District meeting by vote of two-thirds of the members attending such regular meeting, provided that the proposed amendment shall have been submitted in writing.

DISTRICT CERTIFICATION

We, the following Officers of Sons of The American Legion *4th* District, Detachment of Minnesota, Sons of The American Legion, hereby certify that the foregoing Constitution and By-Laws, after due notice was given to all members, were adopted at a regular meeting of this District held on the 7th day of June, 2019, A. D.

John Weiss

DISTRICT COMMANDER

Marvin Ostrum

ATTESTED: DISTRICT ADJUTANT